



## Applying for an FCC Registration Number (FRN)

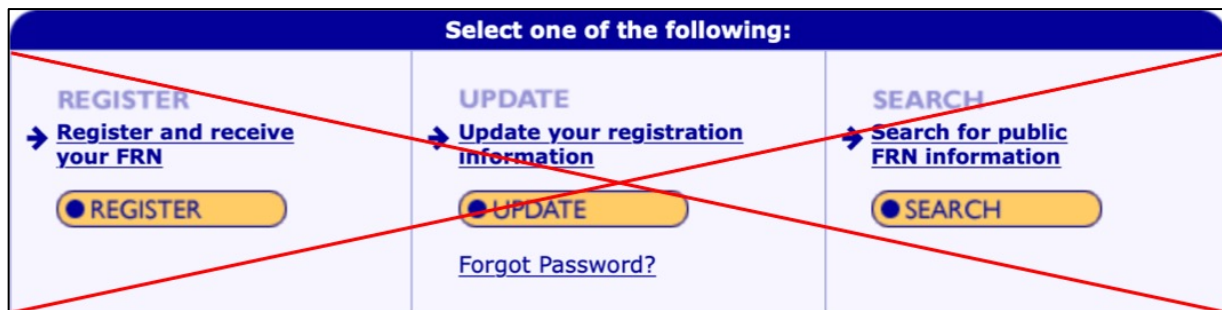
1 Dec 2018

1. Effective 1 March 2019, CORES will change.

- There is a new address for the new [CORES website](https://apps.fcc.gov/cores/userLogin.do) <https://apps.fcc.gov/cores/userLogin.do>
- There are new procedures and several security enhancements.
- The procedures are fairly simple.

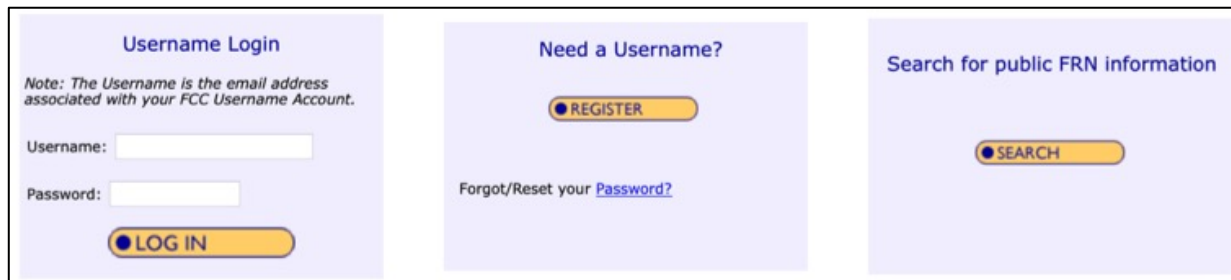
2. Before you can apply for an FRN you must register a **Username** and Password.

a. In the old procedure, registration was simple and there was no log-in required to acquire an FRN as shown in the following screenshot from the old CORES website. The only time you logged in was when you wanted to update the information you entered when you applied for an FRN.



b. As you can see in the screenshot from the new CORES website below, things have changed.

- You must have a Username and password **before** you can log into CORES and apply for an FRN.
- It's a simple three-step process to get an FRN
  1. Register.
  2. Log into CORES.
  3. Apply for an FRN.



### Step 1 - Register a Username.

- Click on **“Register”**
  - Provide the required information and any optional information you may choose to include.
    - **Your Username is your e-mail address.** *If you don't have an e-mail address, there are alternative methods for acquiring an FRN that are discussed later on in this document.*
    - Your password (12-15 characters)

- Your name
- Your phone number (10-digits)
- Select a security question and provide the answer.
- Click on **“Create Account”**
- Almost immediately after you click on “Create Account” you will receive an e-mail containing an e-mail address verification link. **You must verify your e-mail address within 24 hours.**

Your name,

Your request to create a new FCC account has been received. To verify your email address, please click the link below.

<https://apps2.fcc.gov/fccUserReg/api/authorizeUser/916b6199bf6f4f9f43ee43f88baa36d249b1446e0b150a81eb64c25c4be6f9ec15784f75c64ef888>

This link will expire within 24 hours. If you did not request an FCC account, please disregard this email.

For assistance, please submit a help request at <https://www.fcc.gov/wireless/available-support-services> or call 877-480-3201 (Mon.-Fri. 8 a.m.-6 p.m. ET).

Thank you,

FCC CORES Registration Team

- Go to your e-mail account, find the e-mail from the FCC and click on the verification link.
- Once you have verified your e-mail address, you can log into CORES.

## Step 2 – Log into CORES.

- Enter your Username and Password
- Click on **“Login”**
- You will immediately see the following menu:

**Select one of the following:**

[Associate Username to FRN](#) Link your registered username to an existing FRN.

[Manage Existing FRNs](#) View and perform additional actions upon your registered FRNs.

[Register New FRN](#) Register and receive a new FRN (including Restricted Use Frn).

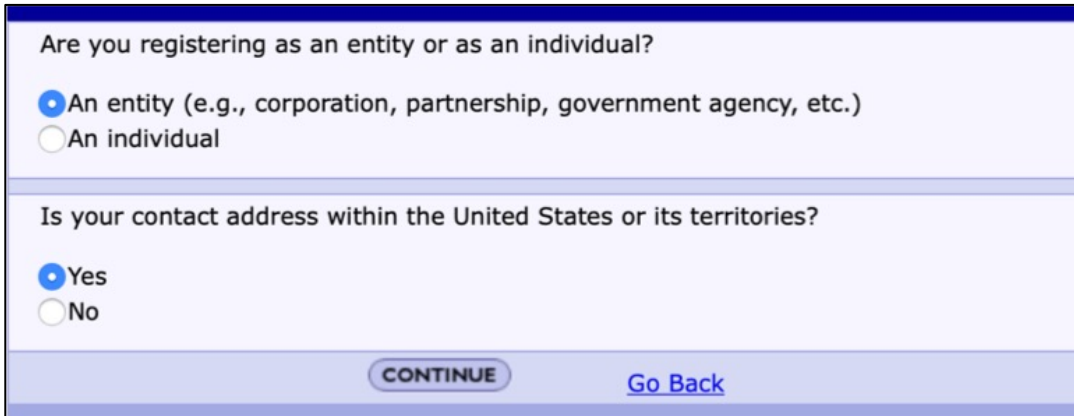
[Reset FRN Password](#) Reset/update your FRN password.

[Search for FRN](#) Search for public FRN information.

[Update Username Profile](#) Update your username profile.

### Step 3 – Apply for an FRN.

- Click on “**Register New FRN**” – you will see the following screen:



Are you registering as an entity or as an individual?

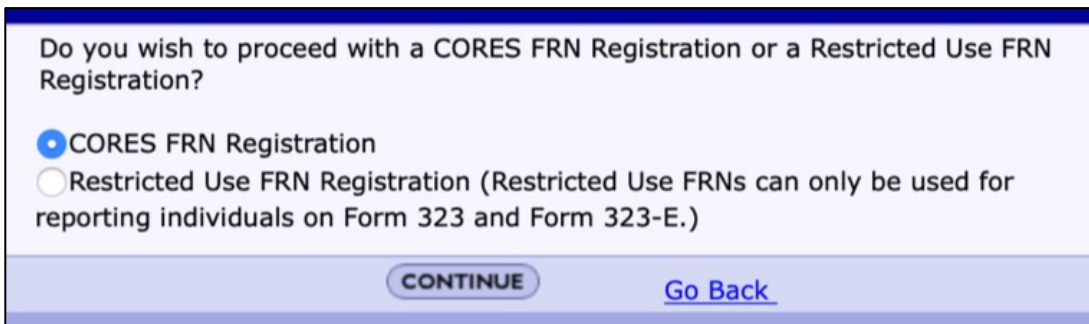
An entity (e.g., corporation, partnership, government agency, etc.)  
 An individual

Is your contact address within the United States or its territories?

Yes  
 No

[CONTINUE](#) [Go Back](#)

- Select “**An Individual**”, answer address question as appropriate, and click on “**Continue**” – You will see the following screen:



Do you wish to proceed with a CORES FRN Registration or a Restricted Use FRN Registration?

CORES FRN Registration  
 Restricted Use FRN Registration (Restricted Use FRNs can only be used for reporting individuals on Form 323 and Form 323-E.)

[CONTINUE](#) [Go Back](#)

- Click on “**Continue**” – You will see the following screen:

Register a Domestic Individual			
Salutation:	<input type="text"/>	First Name: *	<input type="text"/>
Middle Initial:	<input type="text"/>	Last Name: *	<input type="text"/>
Suffix:	<input type="text"/>	Doing Business As:	<input type="text"/>
If you have a <a href="#">Social Security Number</a> or <a href="#">Taxpayer Identification Number</a> , enter and confirm it here.			
SSN:	<input type="text"/>	Confirm SSN:	<input type="text"/>
If you do not have a <a href="#">Social Security Number</a> , select a reason: <input type="text"/> <input type="button" value="Go"/> <input type="button" value="Help"/>			
Contact Information			
Same as Above:	<input type="checkbox"/>		
Organization:	<input type="text"/>	Position:	<input type="text"/>
Salutation:	<input type="text"/>	First Name: *	<input type="text"/>
Middle Initial:	<input type="text"/>	Last Name: *	<input type="text"/>
Suffix:	<input type="text"/>		
Address Line 1: *	<input type="text"/>	Address Line 2:	<input type="text"/>
City: *	<input type="text"/>	State: *	ALABAMA <input type="button" value="Go"/>
Zip Code: *	<input type="text"/>	Phone:	<input type="text"/> <input type="text"/> <input type="text"/> ext. <input type="text"/>
Fax:	<input type="text"/>	Email: *	<input type="text"/>
<input type="button" value="SUBMIT"/> <input type="button" value="Go Back"/>			
Asterisks (*) indicate required fields.			
Revised: April 2005			

- Enter the required information, including your Social Security Number, and any optional information desired.
  - If you don't have a Social Security Number, select a reason.
- Click on "**Submit**" – You will see the following screen.

FRN Registration Confirmation			
Thank you for registering with the FCC. As of today, <b>Nov 16 2018 3:49PM</b> , you have been assigned the following FCC Registration Number (FRN): <b>0028016616</b> . Please print this page for your records.			
Domestic Individual Registration			
Salutation:		First Name:	Robert
Middle Initial:	L	Last Name:	Rose
Suffix:		Doing Business As:	
SSN:	**** 9999		
Contact Information			
Organization:		Position:	
Salutation:		First Name:	Robert
Middle Initial:	L	Last Name:	Rose
Suffix:			
Address Line 1:	7122 E Prairie Ridge Rd	Address Line 2:	
City:	Prescott Valley	State:	ARIZONA
Zip Code:	86315	Phone:	
Fax:		Email:	aa3rr@verizon.net
<a href="#">Continue</a>			

- Your FRN is automatically associated with your CORES Username and you will be known as the FRN Administrator.
- Print the page or write down your new FRN.

### 3. Alternative methods of applying for an FRN.

- Apply for an FRN by mail using [FCC Form 160](https://transition.fcc.gov/Forms/Form160/160.pdf) <https://transition.fcc.gov/Forms/Form160/160.pdf>

b. Apply for an FRN using someone else's Username (They have to log into CORES, so you can apply using their Username).

- Your FRN will be associated with their Username and they will be your FRN Administrator.
- There is a process (Associate Username to FRN) for transferring administration of your FRN from their Username to your Username.